

PARISH STEWARDSHIP SELF-ASSESSMENT

Parish Name: _____ Date: _____

Address: _____

Contact Information: _____

Parish Data (Last 3 Years)	Year: _____	Year: _____	Year: _____
a) # Registered Families	_____	_____	_____
b) # Parishioners Registered	_____	_____	_____
c) # Envelopes Distributed	_____	_____	_____
d) Average # Envelopes Received Weekly	_____	_____	_____
e) # Parishioners Giving Electronically	_____	_____	_____
f) Average # Envelopes Received Monthly	_____	_____	_____
g) Average Total Weekly Mass Attendance	_____	_____	_____
h) Annual Offertory Income	_____	_____	_____

SPIRITUAL INDICATORS:

- a) Describe program(s) for evangelizing non-practicing Catholics. How many parishioners are actively involved?

- b) Describe your RCIA program and level of participation.

- c) Describe weekday Mass attendance.

d). Describe religious education program offerings and participation.

MINISTRY INDICATORS:

a) Does the parish have a Pastoral Council? When was it formed? How is it organized? What are its functions?

b) Does the parish have a Finance Council. When was it formed? How does it function? _____

c) Does the parish have a Stewardship Council/Committee? When was it formed? How does it function?

d) Does the parish publish a ministry listing or booklet? Describe. Attach a copy.

e) Number of parish ministries _____. Attach a list.

- f) Does the parish have a volunteer recognition event (annual dinner, etc.)? Describe.

- g) Does the parish council recognize/thank key volunteers when their term of service ends? (Gifts certificates, etc.) Describe.

- h. Other Ministry Indicators

FINANCIAL INDICATORS

- a) Using your parish financial software, please provide a detailed listing of total annual donation amounts and the total number of donors who gave within the various giving ranges.

EXAMPLE STATISTICAL GIVING REPORT

<u>Total Annual Gift Totals</u>	<u># Donors</u>
\$0-25	50
\$26-100	34
\$101-200	49
\$201-300	67
\$301-400	76
\$401-500	42
\$501-1000	24
\$1001-2000	15

If available, please provide the report for the last three budget years.

- b) Describe how it is determined how parishioners receive envelopes.

c) Do you offer an electronic giving option? Describe.

d) Is there an envelope program for children? Describe.

e) Pick three recent, normal Sunday collections (not special or Holy Days) and provide the following information from the regular collection.

Weekend Collection Information	Week 1	Week 2	Week 3
Envelopes in Collection	_____	_____	_____
Total Amount in Envelopes	_____	_____	_____
Total Amount Loose	_____	_____	_____
Total Amount of Collection	_____	_____	_____

Total # of Envelopes Containing Amount	Week 1	Week 2	Week 3
Less than \$1.00	_____	_____	_____
\$1.01 – \$3.00	_____	_____	_____
\$3.01 – \$5.00	_____	_____	_____
\$5.01 - \$7.00	_____	_____	_____
\$7.01 - \$10.00	_____	_____	_____
\$10.01 - \$20.00	_____	_____	_____
\$20.01 - \$50.00	_____	_____	_____
More than \$50.00	_____	_____	_____

Denominations in Loose Collections

Total Loose Collection	Week 1	Week 2	Week 3
Number of \$1 Bills	_____	_____	_____
Number of \$5 Bills	_____	_____	_____
Number of \$10 bills	_____	_____	_____
Number of \$20 bills	_____	_____	_____
Number of \$50 bills	_____	_____	_____
Number of \$100 bills	_____	_____	_____
Total coinage amount	_____	_____	_____

STEWARDSHIP-FOCUSED ACTIVITIES:

a). Does your parish publish financial reports to the entire parish on a monthly,

quarterly or annual basis? Describe. Attach a copy of a recent report.

b). Has your parish had a Ministry Fair in the past year. When? How many people attended? What were the results? Please describe.

c) Has your parish held any special stewardship-oriented programs within the past year. Describe.

d) How are new parishioners welcomed?

e) When was the last homily that focused on time and talent? Describe.

f) When was the last homily that focused on sacrificial giving? Describe.

g) When was the last Lay Witness presentation on stewardship? Describe.

h) Do you have a parish newsletter other than a bulletin? Attach a copy.
i) Please provide any other information that may be useful to your assessment.



Jim Tidaback, M.A.ed.
Manager of Ministry Appeals & Stewardship Programs
Diocese of Joliet

St. Charles Pastoral Center
101 W. Airport Rd.
Romeoville, Illinois 60446-6527
815-834-4049 Fax: 815-838-8108
jtidadaback@dioceseofjoliet.org

www.dioceseofjoliet.org/development